


## DECISIONS DELEGATED TO OFFICERS

<b>Decision title:</b>	Award of a contract to Serco Leisure Ltd for managing and developing the Council's three leisure centres, Hinksey Outdoor Pool and the Oxford Ice Rink
<b>Decision date:</b>	22 March 2024
<b>Source of delegation:</b>	<p>Cabinet, <a href="#">on 24 January 2024</a>, resolved to:</p> <ol style="list-style-type: none"> <li>1. Award a ten-year contract (with a five-year extension option) for managing and developing the Council's three leisure centres, Hinksey Outdoor Pool and the Oxford Ice Rink to Serco Leisure Ltd, subject to officers completing necessary due diligence and pre-contract negotiations; and</li> <li>2. Delegate authority to the Interim Executive Director (Communities and People), in consultation with the Head of Financial Services (Section 151 Officer), Head of Law and Governance (Monitoring Officer) and the Cabinet Member for Leisure and Parks to: <ul style="list-style-type: none"> <li>i) complete due diligence, contract negotiation and final contract terms prior to the award of the contract.</li> </ul> </li> </ol>
<b>What decision was made?</b>	<p>To award a ten-year contract (with a five-year extension option) for managing and developing the Council's three leisure centres, Hinksey Outdoor Pool and the Oxford Ice Rink to Serco Leisure Ltd.</p> <p>This will involve Serco Leisure paying the Council a management fee which is £11,177,975 over 10 years. Should the Council extend by an additional 5 years then the 15 year value increases by an additional £9,401,024 to a total sum of £20,578,999.</p>
<b>Purpose:</b>	<p>The Council's current contract with Fusion Lifestyle expires on 29 March 2024. The new contract with Serco must be in place by 30 March in order to ensure continuity of service.</p> <p>This decision will enable the contract to be sealed on Wednesday 27 March 2024.</p>
<b>Reasons:</b>	Please see the <a href="#">report to Cabinet</a> dated 24 January 2024.
<b>Decision made by:</b>	Peter Matthew, Interim Executive Director (Communities and People).


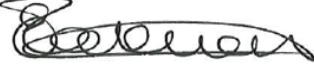
<b>Other options considered:</b>	Please see the <a href="#">Report to Cabinet</a> dated 24 January 2024.  Serco has indicated that if the contract were not sealed on 27 March it may propose alternative interim contractual arrangements to cover the negotiation period until the contract is agreed. It is likely that agreeing this documentation would be resource costly and time consuming, and so it is in the best interests of both parties to seal on 27 March. A letter of intent covering some aspects of the service provision is in place and this may also need to be extended if the contract were not sealed on 27 March.
<b>Documents considered:</b>	<a href="#">Report to Cabinet</a> dated 24 January 2024.
<b>Key or Not Key:</b>	Key (Expenditure, income or savings of £500,000 or greater in the context of the medium term financial strategy).
<b>Wards significantly affected:</b>	None
<b>Declared conflict of interest:</b>	None
<b>This form was completed by:</b> <b>Name &amp; title:</b> <b>Date:</b>	Hagan Lewisman Active Communities Manager 19 March 2024

### Approval checklist

<b>Approver</b>	<b>Name and job title</b>	<b>Date</b>
<b>Decision maker</b>	Peter Matthew, Executive Director (Communities and People)  	22 March 2024

### Consultee checklist

<b>Consultees</b>	<b>Name and job title</b>	<b>Date</b>
<b>Senior officer</b>	Hagan Lewisman, Active Communities Manager	21 March 2024
<b>Head of Financial Services</b>	Nigel Kennedy, Head of Financial Services	22 March 2024

		
<b>Head of Law and Governance</b>	Emma-Louise Jackman, Head of Law and Governance 	21 March 2024
<b>Cabinet Member</b>	Councillor Chewe Munkonge, Cabinet Member for Leisure and Parks	21 March 2024